

Annex B  
(Reviewed 20.09.20 / 07.11.20)

Individual Subjects Outline of Protocols

Sports Hall	<p>Pupils will attend school in their PE kits so the changing rooms will not be regularly used.          Windows will be opened to allow air flow.          Equipment will not be shared beyond bubbles. Wherever possible one class will use equipment in a 48 hour period or it will be cleaned inbetween.          Wipes and sanitiser will be provided to clean equipment where possible.          High touch areas such as door handles will be wiped down at the end of a lesson by PE staff.  <b>PE staff are required to social distance as far as they possibly can.</b>  <b>Support staff who work daily with pupils will be utilised to support pupils where closer contact is required.</b>  <b>Due to the health and safety requirements of delivery of PE in High Schools there is only one PE teacher at Highfield to teach all pupils.</b></p>
Fitness	<p>Pupils will attend school in their PE kits so the changing rooms will not be regularly used.          Wipes and sanitiser will be provided to clean equipment.          Equipment will be wiped down at the end of each fitness session.  <b>PE staff are required to social distance as far as they possibly can.</b>  <b>Support staff who work daily with pupils will be utilised to support pupils where closer contact is required.</b></p>
Horticulture	<p>Wellingtons - pupils will be asked to bring in their own wellingtons wherever possible.          Overalls - will be used within a bubble.          KS4 pupils will be given overalls that are for them to use across the next year / 2 years for their option.          Equipment will either be cleaned after use or put into a 48 hour quarantine between bubbles.          Wipes and sanitiser will be provided to clean equipment where possible.          High touch areas such as door handles, tables will be wiped down at the end of a lesson.  <b>In the second half of the Autumn term Horticulture may be delivered by other teachers in the bubble rather than the Horticulture specialist. All teachers will be liaising with the Hort Specialist to follow appropriate planning.</b></p>
Art	<p>Equipment will either be cleaned after use or put into a 48 hour quarantine between bubbles.          Wipes and sanitiser will be provided to clean equipment where possible.          High touch areas such as door handles, tables will be wiped down at the end of a lesson.  <b>In the second half of the Autumn term Art may be delivered in Key Stage 3 by their class teacher or another teacher in the bubble. Where possible this will also be delivered in the classroom.</b></p>

	The art specialist will be providing the planning for the sessions.
Music	<p>Autumn Term  Year 7- Ukulele  Year 8- Keyboards  Year 9- Guitars  Year 10- iPads (Composition)</p> <p>The schemes of work in place will not be able to run as intended because of the restrictions with the resources.  Under the current guidance:  School choir will not be able to run.  School band will have to be outside.  Pantomime will take place this year  No brass lessons will take place until further notice.</p> <p>Equipment will either be cleaned after use or put into a 48 hour quarantine between bubbles.  Wipes and sanitiser will be provided to clean equipment where possible.  High touch areas such as door handles, tables will be wiped down at the end of a lesson.</p> <p>In the second half of the Autumn term Music will be delivered in semi-formal by the Music Therapist from Nordoff Robbins.  P16 will not be accessing the music specialist for this time.</p>
Living Skills (Year 7 -11)	<p>Equipment will be sterilised in boiling water between uses.  There will be enough equipment so that it does not need to be shared between pupils in the group.  Group sizes are small (5-7) and therefore less equipment is required. All pupils are from the same class (semi-formal) or Year group (formal) curriculum.  Year 10 will not be carrying out cooking at this time to lower the number of pupils who pass through the space as it is a high touch area.  If pupils are preparing food that will not be cooked in an oven at a high temperature then they will be provided with their own food to cut or prepare (e.g. tomatoes, cheese, onions) so that pupils aren't preparing foods for each other to consume.  All aprons and tea towels will be washed between uses.  No staff allowed in the living skills room unless working in there or invited in.  Living Skills staff will wear face visors when working practically where social distancing cannot be maintained.</p> <p>In the second half of the Autumn term Semi-formal and KS3 will not be accessing cooking.  Semi-formal already engage in practical living skills which contribute to their cooking and independence targets in their class bases.  Key Stage 3 will swap with Key Stage 4 in January and return to cooking.</p>
Communication Intervention	<p>A screen will be provided to use between the staff and pupils as they are able to sit alongside each other and still share resources.  Equipment will either be cleaned after use or put into a 48 hour quarantine between students / bubbles.  Wipes and sanitiser will be provided to clean equipment where possible.</p>

	High touch areas such as door handles, tables will be wiped down at the end of a session.
VI Intervention	Equipment will either be cleaned after use or put into a 48 hour quarantine between students / bubbles. Wipes and sanitiser will be provided to clean equipment where possible. High touch areas such as door handles, tables will be wiped down at the end of a session.
Out in the community	<b>In the second half of the Autumn Term not trips or visits will be taking place.</b> Students from Years 7-11 will only be visiting small local shops at this time. When entering a shop staff are required to wear a mask but may remove it if they need to support a student's understanding. Students are not required to wear a mask (as per government guidance) but they must be given the option to do so if they wish. Groups going out will be provided with identification that indicates that our students are not required to wear masks. Trips to outdoor spaces are permitted. If a class wishes to visit an indoor space this will be risk assessed on an individual basis. Pupils in P16 may still be using public transport and visiting the supermarket. This will also be risk assessed on an individual basis to ensure students are comfortable with this.
School Minibuses	Pupils travelling will be from a bubble. The staff in their bubble should be in the back of the minibus. (There will always be one member of staff who is from the bubble) Staff who are not part of the bubble should sit in the front and can wear a mask if they wish. It is advised that a window is also open to support the circulation of air in the minibus. After each use minibuses will be sprayed with disinfectant and high touch areas will be wiped down by the driver. Students and other staff should not be present when spraying due to asthma / breathing concerns.
Forest School	Students will provide their own wellies where possible or school wellies will be sprayed after use. Students and other staff should not be present when spraying due to asthma / breathing concerns. Wipes and sanitiser will be provided to clean equipment where possible at the end of a session. <b>In the second half of the Autumn term students accessing Forest School will be in Key Stage or identified individuals receiving intervention.</b>
Animal Care	Students will provide their own wellies where possible or school wellies will be sprayed after use. Students and other staff should not be present when spraying due to asthma / breathing concerns. Wipes and sanitiser will be provided to clean equipment where possible at the end of a session.
Library	The Library can be used as a planned resource for reading lessons but classes are encouraged to spend most of the time in their classroom.

	<p>Books to go into 48 hour quarantine boxes when they have been read. Boxes will be provided to put books into before they are put away. After use the table will be required to be cleaned by the group who have just used it as well as door handles.</p>
School Reception Area	<p>High touch areas such as handrails, door handles will be cleaned regularly through the day by nominated staff in admin / SLT on a rota basis. Staff who are not in admin / SLT bubble will not be permitted into the admin area. More lift keys will be provided to staff who require them to reduce trips to admin.</p>